



Board of Directors Meeting Minutes

MEETING NAME: <i>Annual NSA Meeting</i>	Meeting called to order by: Mike Engeldinger	MEETING DATE & TIME: April 17, 2018 @ 6:15 pm	Guests in attendance: Sign in Sheet	See
MTG LOCATION: Basement Lunchroom	Time Meeting adjourned @:	MTG FACILITATOR: Interim Board Chair		
Board Member, Position:	Present	Board Member, Position:	Present	Ex-officio Members, Position:
Mike Engeldinger, Interim Chair	X	Jaime Roquebert, Community Member	X	Kendra Hunding, Lead Teacher
Katrina Nichols, Secretary	X	Megan Creighton, Community Member		Traci LaFerriere, Business Manager
Heather Owen, Parent Member	X			
LEGEND: P = Present / C = Call in			Quorum meets (.50) of 5, rounded to the next whole number = 3; Members Present = 4	

Natural Science Academy Mission

- Academic achievement through study and exploration of the natural world.

Natural Science Academy Vision

- Through its "Nature Immersion" curriculum, the Natural Science Academy (NSA) will:
 - Provide an exemplary elementary science program
 - Cultivate and grow each student's connection to the natural world
 - Foster creative and critical thinking
 - Create and sustain a safe, supportive, nurturing community in which to learn, explore, and grow

I. **Call meeting to order**- Engeldinger calls meeting to order at 6:20 pm.

II. Board Member Introductions

III. **Approval of the Agenda**- Motion to approve made by Jaime Roquebert, seconded by Katrina Nichols.

IV. **Consent Items**- Note that consent items are items to be approved via a single motion. However, individual items may be motioned to be moved to the Discussion/Action items section. **NOTE:** Consent items, such as approval of the March 2018 minutes will be made at the May 2018 board meeting.

V. Discussion/Action Items

a. Interim Board Chair speech on "State of the School" (from last annual meeting until this meeting)

- i. NSA approved for 3 year probationary contract (07/1/17 to 06/30/20)
- ii. Policy Committee was formed, evolved, & numerous policies were adopted &/or revised.
- iii. Expanded to two "2/3" classrooms. 5-year strategic plan of 142 students (equal to two full classrooms for each grade band)
- iv. Last year's theme was "Water." This aligned with Governor Dayton's goal of clean H₂O
- v. NSA received an Innovation Award by Minnesota Association of Charter Schools (MACS)
- vi. NSA signed a new three year lease with the church. The relationship has grown, due to change in church leadership. New water bottle dispenser added. Hallway painted.
- vii. NSA received a "clean" audit report from Clifton Larsen Allen (CLA). State Fund balance as a % of expenditures went from 17% to 28% (last FY to this FY revised budget). Minnesota Dept. of Ed. goal is 20%. Authorizer's goal is 25%. Current FY revised budget is 28%.
- viii. World's Best Workforce (WBWF) event was in November, as the Hotdish Hoedown.
- ix. Areas to work on are...
 - * Marketing Committee- re-establish and get assistance from the PAC.
 - * Better board understanding of the Teacher Driven Model (Board Development)
 - * Crisis Management Policy- Addressed during the Summer 2017, Dec. 2017, and Feb. 2018

b. Katrina Nichols presented a short slideshow on why students enjoy going to school at NSA

VI. Reports

a. Financial Report & Financial Statements

Mike Engeldinger briefly discussed the fund balance and that NSA received a "clean" audit report.

b. Legislative Session Report, As Issued by the Minnesota Association of Charter Schools (MACS)

Charter School funding audit was not approved by the Office of the Legislative Auditor (OLA). MACS is confident that the dialog with the legislators would result in either placement in a bill or be chosen in a future year as an audit.

For FY 2019, the Governor is proposing that Safe schools revenue for a charter school would equal \$18 times the adjusted pupil units for the school year. For FY 2020 and later, safe schools revenue for a charter school would equal \$36 times the adjusted pupil units for the school year.

2018 House and Senate Education Omnibus Policy Bills both have a provision to establish a Special Education Working Group

c. Policy Committee, Marketing Report, Administrator's Report/Mission Milestone

To be discussed at May 2018 board meeting.

d. Marketing Report, presented by Kendra Hunding

To be discussed at May 2018 board meeting.

d. Parent Action Committee (PAC) Report, presented by Heather Owen

Upcoming PAC events- Grandparent's Day on 05/04, before school, and Field Day in June

VII. Election- Board consists of 5-9 members consisting of at least 1 parent, 1 teacher, & 1 MN community member

a. Election Policy is shown on projector

b. 4-5 Seats are available- 4-5 due to the fact that one appointment member is running for a 3 year term.

c. There are two candidates who have formally declared candidacy- Kate Maki and Megan Creighton

Each candidate is given an opportunity to speak, if they so choose, to express to those in attendance why they have considered filling an open board position.

Kate Maki spoke to those in attendance. Megan Creighton was not present due to her work duties.

d. Write-in Candidates- Any MN community member, parent, or teacher are eligible to serve on the board.

e. The Secretary, Katrina Nichols & 2 volunteers from those in attendance, Amanda Wilcox and Andrew Wirtz, counted the ballots openly during serving of the cake. Election ballot counting will be conducted openly for anyone's review.

f. Results was announced during the cake and social meeting. Results will be formally recorded during the May 2018 board meeting. Start dates of the elected candidates will be approved at the May board meeting as well.

Kate Maki- 20 votes

Megan Creighton- 19 votes

VIII. Good & Welfare

This is NSA's 10th anniversary! Cake and ice cream was served to those in attendance.

IX. Motion to Adjourn Meeting (non-debatable)

Motion made by Katrina Nichols and seconded by Jaime Roquebert.

Next Meeting

Date and Time	Location	Description	Key Contact
Tuesday, May 15, 2018 at 6:15 pm	Natural Science Academy	NSA Board Meeting	Any Board Member